



STATE OF MICHIGAN
JOCELYN BENSON, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

December 7, 2021

NOTICE OF FILING
ADMINISTRATIVE RULES

To: Secretary of the Senate
Clerk of the House of Representatives
Joint Committee on Administrative Rules
Michigan Office of Administrative Hearings and Rules (Administrative Rule #20-127-LR)
Legislative Service Bureau (Secretary of State Filing #21-12-03)
Department of Licensing and Regulatory Affairs

In accordance with the requirements of Section 46 of Act No. 306 of the Public Acts of 1969, being MCL 24.246, and paragraph 16 of Executive Order 1995-6, this is to advise you that the Michigan Office of Administrative Hearings and Rules filed Administrative Rule #2020-127-LR (Secretary of State Filing #21-12-03) on this date at 2:50 P.M. for the Department of Licensing and Regulatory Affairs entitled, "Psychology – General Rules".

These rules take effect immediately upon filing with the Secretary of State unless adopted under section 33, 44, or 45a(9) of the administrative procedures act of 1969, 1969 PA 306, MCL 24.233, 24.244, or 24.245a. Rules adopted under these sections become effective 7 days after filing with the Secretary of State.

Sincerely,

Jocelyn Benson
Secretary of State

A handwritten signature in cursive script that reads "Sue Sayer / CK".

Sue Sayer, Departmental Supervisor
Office of the Great Seal

Enclosure



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

December 7, 2021

The Honorable Jocelyn Benson
Secretary of State
Office of the Great Seal
Richard H. Austin Building – 1st Floor
430 W. Allegan
Lansing, MI 48909

RECEIVED/FILED
MICHIGAN DEPT OF STATE
2021 DEC 15 AM 8:47
ELECTIONS/GREAT SEAL

Dear Secretary Benson:

Re: Administrative Rules – Michigan Office of Administrative Hearings and Rules
Administrative Rules #: 2020-127 LR

The Michigan Office of Administrative Hearings and Rules received administrative rules, dated August 2, 2021 for the Department of Licensing & Regulatory Affairs “**Psychology - General Rules**”. We are transmitting these rules to you pursuant to the requirements of Section 46 of Act No. 306 of the Public Acts of 1969, being MCL 24.246, and paragraph 16 of Executive Order 1995-6.

Sincerely,

Michigan Office of Administrative Hearings and Rules



Since 1941

Legal Division

Kevin H. Studebaker, Director

CERTIFICATE OF APPROVAL

On behalf of the Legislative Service Bureau, and as required by section 45 of the Administrative Procedures Act of 1969, 1969 PA 306, MCL 24.245, I have examined the proposed rules of the Department of Licensing and Regulatory Affairs dated August 2, 2021, amending R 338.2525, R 338.2529, R 338.2541, R 338.2543, R 338.2545, R 338.2547, R 338.2549, R 338.2551, R 338.2553, R 338.2555, R 338.2561, R 338.2563, R 338.2565, R 338.2567, R 338.2569, R 338.2571, R 338.2573, R 338.2581, R 338.2583, and R 338.2585, adding R 338.2526, and rescinding R 338.2523 of the Department's rules entitled "Psychology – General Rules." I approve the rules as to form, classification, and arrangement.

Dated: October 1, 2021

LEGISLATIVE SERVICE BUREAU

By

Elizabeth R. Edberg,
Legal Counsel



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

ORLENE HAWKS
DIRECTOR

LEGAL CERTIFICATION OF RULES

I certify that I have examined the attached administrative rules, dated August 2, 2021, in which the Department of Licensing & Regulatory Affairs proposes to modify a portion of the Michigan Administrative Code entitled “**Psychology - General Rules**” by:

- ◆ Amending R 338.2525, R 338.2529, R 338.2541, R 338.2543, R 338.2545, R 338.2547, R 338.2549, R 338.2551, R 338.2553, R 338.2555, R 338.2561, R 338.2563, R 338.2565, R 338.2567, R 338.2569, R 338.2571, R 338.2573, R 338.2581, R 338.2583, and R 338.2585.
- ◆ Adding R 338.2526.
- ◆ Rescinding R 338.2523.

The Legislative Service Bureau has approved the proposed rules as to form, classification, and arrangement.

I approve the rules as to legality pursuant to the Administrative Procedures Act, MCL 24.201 *et seq.* and Executive Order No. 2019-6. In certifying the rules as to legality, I have determined that they are within the scope of the authority of the agency, do not violate constitutional rights, and are in conformity with the requirements of the Administrative Procedures Act.

Dated: October 1, 2021

Michigan Office of Administrative Hearings and Rules

By:

Katie Wienczewski,
Attorney



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

CERTIFICATE OF ADOPTION

By authority conferred on the Director of the Department of Licensing and Regulatory Affairs by Sections 16145, 16148, 18201, 18223, and 18233 of the Public Health Code, 1978 PA 368, MCL 333.16145, 333.16148, 333.18201, 333.18223, and 333.18233, and Executive Reorganization Order Nos. 1991-9, 1996-2, 2003-1, and 2011-4, MCL 338.3501, 445.2001, 445.2011, and 445.2030.

R 338.2525, R 338.2529, R 338.2541, R 338.2543, R 338.2545, R 338.2547, R 338.2549, R 338.2551, R 338.2553, R 338.2555, R 338.2561, R 338.2563, R 338.2565, R 338.2567, R 338.2569, R 338.2571, R 338.2573, R 338.2581, R 338.2583, and R 338.2585 of the Michigan Administrative Code are amended, R 338.2526 is added, and R 338.2523 is rescinded.

Date: 12/06/2021

Adopted by: _____

Orlene Hawks
Director

Department of Licensing and Regulatory Affairs

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

DIRECTOR'S OFFICE

PSYCHOLOGY - GENERAL RULES

Filed with the secretary of state on December 7, 2021

These rules take effect immediately upon filing with the secretary of state unless adopted under section 33, 44, or 45a(9) of the administrative procedures act of 1969, 1969 PA 306, MCL 24.233, 24.244, or 24.245a. Rules adopted under these sections become effective 7 days after filing with the secretary of state.

(By authority conferred on the director of the department of licensing and regulatory affairs by sections 16145, 16148, 18201, 18223, and 18233 of the public health code, 1978 PA 368, MCL 333.16145, 333.16148, 333.18201, 333.18223, and 333.18233, and Executive Reorganization Order Nos. 1991-9, 1996-2, 2003-1, and 2011-4, MCL 338.3501, 445.2001, 445.2011, and 445.2030)

R 338.2525, R 338.2529, R 338.2541, R 338.2543, R 338.2545, R 338.2547, R 338.2549, R 338.2551, R 338.2553, R 338.2555, R 338.2561, R 338.2563, R 338.2565, R 338.2567, R 338.2569, R 338.2571, R 338.2573, R 338.2581, R 338.2583, and R 338.2585 of the Michigan Administrative Code are amended, R 338.2526 is added, and R 338.2523 is rescinded, as follows:

PART 1. GENERAL PROVISIONS

R 338.2523 Rescinded.

R 338.2525 Training standards for identifying victims of human trafficking; requirements.

Rule 25. (1) Under section 16148 of the code, MCL 333.16148, an individual seeking licensure or licensed shall complete training in identifying victims of human trafficking that satisfies the following standards:

- (a) Training content must cover all the following:
 - (i) Understanding the types and venues of human trafficking in the United States.
 - (ii) Identifying victims of human trafficking in health care settings.
 - (iii) Identifying the warning signs of human trafficking in health care settings for adults and minors.
 - (iv) Resources for reporting the suspected victims of human trafficking.
- (b) Acceptable providers or methods of training include any of the following:
 - (i) Training offered by a nationally recognized or state-recognized, health-related organization.

August 2, 2021

- (ii) Training offered by, or in conjunction with, a state or federal agency.
 - (iii) Training obtained in an educational program approved for initial licensure, or by a college or university.
 - (iv) Reading an article related to the identification of victims of human trafficking that satisfies the requirements of subdivision (a) of this subrule and is published in a peer review journal, health care journal, or professional or scientific journal.
- (c) Acceptable modalities of training include any of the following:
- (i) Teleconference or webinar.
 - (ii) Online presentation.
 - (iii) Live presentation.
 - (iv) Printed or electronic media.
- (2) The department may select and audit a sample of individuals and request documentation of proof of completion of training. If audited by the department, an individual shall provide an acceptable proof of completion of training, including either of the following:
- (a) Proof of completion certificate issued by the training provider that includes the date, provider name, name of training, and individual's name.
 - (b) A self-certification statement by an individual. The certification statement must include the individual's name and either of the following:
 - (i) For training completed under subrule (1)(b)(i) to (iii) of this rule, the date, training provider name, and name of training.
 - (ii) For training completed under subrule (1)(b)(iv) of this rule, the title of article, author, publication name of peer review journal, health care journal, or professional or scientific journal, and date, volume, and issue of publication, as applicable.
- (3) Under section 16148 of the code, MCL 333.16148, the requirements specified in subrule (1) of this rule apply for license renewals beginning with the 2017 renewal cycle after the promulgation of this rule and for initial licenses issued after March 30, 2022.

R 338.2526 Telehealth.

- Rule 26. (1) A licensee shall obtain consent for treatment before providing a telehealth service under section 16284 of the code, MCL 333.16284.
- (2) A licensee shall keep proof of consent in the patient's up-to-date medical record and follow section 16213 of the code, MCL 333.16213.
- (3) A licensee providing any telehealth service shall do both of the following:
- (a) Act within the scope of the licensee's practice.
 - (b) Exercise the same standard of care applicable to a traditional, in-person health care service.

R 338.2529 Accreditation; standards; adoption by reference.

- Rule 29. (1) A higher education institution is considered approved if it is accredited by the accrediting body of the region in which the institution is located, and the accrediting body satisfies either the recognition standards and criteria of the Council for Higher Education Accreditation (CHEA) or the recognition procedures and criteria of the United States Department of Education.

(2) The procedures and criteria for recognizing accrediting agencies of the United States Department of Education, effective July 1, 2010, as contained in 34 CFR part 602 and the policies and procedures for recognition of accrediting organizations of CHEA, effective September 28, 2018, are adopted by reference in these rules. The CHEA recognition standards may be obtained at no cost from the council's website at <http://www.chea.org>. The federal recognition criteria may also be obtained at no cost from the website for the United States Department of Education, Office of Postsecondary Education at <http://www.ed.gov/about/offices/list/OPE/index.html>.

(3) A provincially or territorially chartered Canadian university that is acceptable to the Canadian Psychological Association for the purpose of accrediting a doctoral educational program is substantially equivalent to an accredited educational institution that satisfies the standards adopted in subrule (2) of this rule. Any provincially or territorially chartered Canadian university that satisfies these requirements satisfies the qualifications for an approved educational program.

(4) Copies of the standards and criteria adopted by reference in subrules (1) and (2) of this rule are available for inspection and distribution at a cost of 10 cents per page from the Board of Psychology, Bureau of Professional Licensing, Department of Licensing and Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, Michigan 48909.

PART 2. PSYCHOLOGISTS

R 338.2541 Program accreditation standards; psychologists; adoption of standards by reference; approved programs.

Rule 41. (1) The following criteria and standards for doctoral level psychology programs are adopted by reference in these rules:

(a) The designation criteria of the Association of State and Provincial Psychology Boards (ASPPB) and the National Register of Health Service Psychologists (National Register) set forth in the publication entitled "National Register Doctoral Degree Guidelines," which is available at no cost from the National Register's website at <https://www.nationalregister.org/apply/credentialing-requirements/national-register-doctoral-degree-guidelines/>.

(b) The accreditation guidelines and principles of the American Psychological Association (APA) as set forth in the publication entitled "Standards of Accreditation for Health Service Psychology," approved February, 2015, which is available at no cost from the association's website at <https://accreditation.apa.org/policies>.

(c) The accreditation standards of the Canadian Psychological Association (CPA) as set forth in the publication entitled "Accreditation Standards and Procedures for Doctoral Programmes and Internships in Professional Psychology," 5th revision, 2011, which is available at no cost from the association's website at <https://cpa.ca/accreditation/resources/>.

(d) The accreditation standards of the Psychological Clinical Science Accreditation System (PCSAS) as set forth in the publication entitled "Psychological Clinical Science Accreditation System Purpose, Organization, Policies, and Procedures," May 2020,

which is available at no cost from the association's website at <https://www.pcsas.org/about/publications-and-links/>.

(2) A doctoral program in psychology, or a closely related field, which has obtained the National Register's and ASPPB's designation or that is accredited by either the APA, the CPA, or the PCSAS is approved.

(3) Copies of the standards and criteria adopted by reference in subrule (1) of this rule are available for inspection and distribution at a cost of 10 cents per page from the Board of Psychology, Bureau of Professional Licensing, Department of Licensing and Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, Michigan 48909.

R 338.2543 Application for licensure; psychologist; requirements.

Rule 43. Except as provided in R 338.2549, an applicant for a psychologist license under section 18223(1) of the code, MCL 333.18223, shall provide the required fee and a completed application on a form provided by the department. In addition to satisfying the requirements of the code, an applicant shall satisfy all the following requirements:

(a) Education: The applicant shall possess either a doctoral degree in psychology or a doctoral degree in a closely related field. Either degree must satisfy both of the following requirements:

(i) The degree must be from a regionally accredited college, university, or institution that satisfies the standards in R 338.2529(2).

(ii) The degree must be from a designated or accredited educational program that satisfies the standards in R 338.2541(1)(a), (b), (c), or (d).

(b) Training: The applicant shall have successfully completed an internship that was an integrated part of a doctoral degree that satisfies the requirements in subdivision (a)(i) and (ii) of this rule, or an equivalent postdoctoral internship as determined by the board. A request to the board for approval of a postdoctoral internship must include, at a minimum, the following information:

(i) An explanation of the reason the internship was not an integrated part of a doctoral degree.

(ii) How the postdoctoral internship follows standards substantially equivalent to those required by the Association of Psychology Postdoctoral and Internship Centers (APPIC) at <https://www.appic.org/Internships/Internship-Membership-Criteria>.

(c) Experience: The applicant shall have acquired 1 year of postdoctoral degree experience in the practice of psychology that satisfies the requirements of R 338.2553(3).

(d) Licensure examination: The applicant shall have passed the licensure examination for psychologists approved under R 338.2545(1).

R 338.2545 Examination; psychologist; approval and adoption; passing scores.

Rule 45. (1) An applicant for a psychologist license shall pass the approved and adopted Examination for Professional Practice in Psychology (EPPP) (Part 1-Knowledge) developed by the ASPPB. The passing score for the examination is the score recommended by the ASPPB for psychologists in independent practice. The EPPP (Part 2-Skills) is optional, and a passing score is not required.

(2) A limited licensed psychologist who took the examination required in subrule (1) of this rule and achieved a passing score at or above the score required for licensure as a psychologist satisfies the examination requirement in R 338.2543(d).

R 338.2547 Psychologist examination; eligibility.

Rule 47. Except as provided in R 338.2549, to establish eligibility for the psychologist licensure examination, an applicant shall satisfy both of the following requirements:

(a) Provide the required fee and a completed application on a form provided by the department.

(b) Have documentation provided directly to the department from an accredited educational institution verifying the applicant satisfies the educational requirements in R 338.2543(a).

R 338.2549 Foreign graduate of non-accredited postsecondary institution; psychologist examination; eligibility.

Rule 49. To establish eligibility for the psychologist licensure examination, an applicant who graduated from a foreign, non-accredited postsecondary institution shall satisfy all the following requirements:

(a) Provide the required fee and a completed application on a form provided by the department.

(b) Possess either a doctoral degree in psychology or a doctoral degree in a closely related field from an educational program that is substantially equivalent to an accredited educational program that satisfies the standards in R 338.2541(1)(a), (b), (c), or (d). In addition, the degree must be from an educational institution that is substantially equivalent to an accredited educational institution that satisfies the standards in R 338.2529(2). Proof of satisfying these requirements must include an evaluation of the applicant's non-accredited education by a credential evaluation agency that is a member of the National Association of Credential Evaluation Services (NACES).

(c) Comply with all other requirements of the code.

R 338.2551 Licensure by endorsement.

Rule 51. (1) An applicant for a psychologist license by endorsement shall provide the required fee and a completed application on a form provided by the department. An applicant who satisfies the requirements of the code and this rule is presumed to satisfy the requirements of section 16186 of the code, MCL 333.16186.

(2) An applicant for a psychologist license by endorsement shall satisfy all the following requirements:

(a) Hold a license to practice psychology independently in another state or in a province of Canada.

(b) Have completed the educational requirements for a license to practice psychology independently in a province of Canada or another state to obtain licensure as an independent practicing psychologist in a province of Canada or another state.

(c) Have passed the licensure examination for psychologists approved under R 338.2545(1).

(3) An applicant who is or has been licensed, registered, or certified in a health profession or specialty by any other state, the United States military, the federal government, or another country shall disclose that fact on the application form. The applicant shall satisfy the requirements of section 16174(2) of the code, MCL 333.16174, which includes verification from the issuing entity showing that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. If licensure is granted and it is determined that sanctions have been imposed, the disciplinary subcommittee may impose appropriate sanctions under section 16174(5) of the code, MCL 333.16174.

R 338.2553 Application for educational limited license; postdoctoral experience; requirements; supervision.

Rule 53. (1) An individual shall obtain an educational limited license before engaging in the postdoctoral experience required under section 18223(1)(b) of the code, MCL 333.18223, and R 338.2543(c).

(2) An applicant for an educational limited license, in addition to satisfying the requirements of the code, shall satisfy both of the following requirements:

(a) Provide the required fee and a completed application on a form provided by the department.

(b) Have documentation provided directly to the department from an educational program verifying the applicant satisfies the educational requirements in R 338.2543(a).

(3) The postdoctoral experience must satisfy all the following requirements:

(a) The experience must consist of not less than 2,000 clock hours completed under the supervision of a licensed psychologist during a period of not more than 2 consecutive years.

(b) The supervisee shall meet individually and in-person or via 2-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and the supervisee weekly for a minimum of 4 hours a month, during which all active work functions and records of the supervisee are reviewed.

(c) The supervisee shall function as a psychologist using generally accepted applications of psychological knowledge and techniques acquired during the supervisee's education and training.

(d) The experience must be acquired in an organized health care setting, as defined in R 338.2521(1)(e).

(e) In cases of extreme hardship, a supervisee may request an alternative to the supervision arrangement specified in this subrule. The alternative supervision arrangement must not be implemented before the board has approved it. In deciding whether to approve the proposed alternative supervision arrangement, the board shall consider the nature of the extreme hardship and the reasonableness of the proposed alternative supervision arrangement. A request to the board for approval of an alternative to the supervision arrangement must include, at a minimum, the following information:

(i) The amount of clock hours currently completed.

- (ii) The amount of clock hours left to complete.
 - (iii) Whether a previous hardship request was made and, if so, the decision on such request.
 - (iv) The cause for the hardship.
 - (v) Measures taken to remedy the hardship.
 - (vi) Whether the hardship still exists.
 - (vii) The names and addresses of all fully licensed psychologists the licensee contacted or attempted to contact, including number of times, or attempts, or both.
 - (viii) The responses received from the fully licensed psychologists contacted.
 - (ix) The qualifications and experience of the proposed alternative supervisor.
- (4) An educational limited license must be issued for 1 year and may not be renewed more than 5 times.

R 338.2555 Relicensure; psychologist; educational limited license; requirements.

Rule 55. (1) An applicant whose psychologist license has lapsed for less than 3 years preceding the date of application for relicensure may be relicensed under section 16201(3) of the code, MCL 333.16201, if the applicant satisfies all the following requirements:

(a) Provides the required fee and a completed application on a form provided by the department.

(b) Establishes good moral character as defined under 1974 PA 381, MCL 338.41 to 338.47.

(c) Provides proof to the department of accumulating not less than 30 hours of continuing education that satisfies the requirements of R 338.2581 and R 338.2583 during the 2 years immediately preceding relicensure.

(2) An applicant whose psychologist license has lapsed for 3 years or more preceding the date of application for relicensure may be relicensed under section 16201(4) of the code, MCL 333.16201, if the applicant satisfies all the following requirements:

(a) Provides the required fee and a completed application on a form provided by the department.

(b) Establishes good moral character as defined under sections 1 to 7 of 1974 PA 381, MCL 338.41 to 338.47.

(c) Provides fingerprints as required under section 16174(3) of the code, MCL 333.16174.

(d) Satisfies either of the following requirements:

(i) Passes the examination required under R 338.2545(1).

(ii) Presents proof to the department of licensure as a psychologist at the doctoral level in a province of Canada or another state at any time during the 3-year period immediately preceding the application for relicensure.

(3) An applicant whose educational limited license has lapsed may be relicensed under section 16201(3) or (4) of the code, MCL 333.16201, if the applicant satisfies subrule (1)(a) and (b) of this rule.

(4) An applicant who is or has been licensed, registered, or certified in a health profession or specialty by any other state, the United States military, the federal government, or another country shall disclose that fact on the application form. The

applicant shall satisfy the requirements of section 16174(2) of the code, MCL 333.16174, which include verification from the issuing entity showing that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. If licensure is granted and it is determined that sanctions have been imposed, the disciplinary subcommittee may impose appropriate sanctions under section 16174(5) of the code, MCL 333.16174.

PART 3. LIMITED LICENSED PSYCHOLOGISTS

R 338.2561 Application for licensure; limited licensed psychologist; requirements.

Rule 61. (1) Except as provided in R 338.2567, an applicant for a limited license under section 18223(2) of the code, MCL 333.18223, shall provide the required fee and a completed application on a form provided by the department. In addition to satisfying the requirements of the code, the applicant shall satisfy all the following requirements:

(a) Education: The applicant for a limited license shall have earned a master's degree in psychology from an accredited educational institution that satisfies the standards in R 338.2529(2). The degree required under this subdivision must satisfy all the following requirements:

(i) The degree must be an integrated, organized sequence of study that includes at least 1 course in assessment, 1 course in treatment, and 1 course in scientific and professional ethics and standards. Effective June 30, 2009, the 1 course in scientific and professional ethics and standards must be at least 3 semester hours or 15 hours of classroom instruction per semester hour. If an applicant graduated prior to June 30, 2009, and the master's degree included a graduate course in scientific and professional ethics of at least 1 credit hour, the applicant has complied with this paragraph.

(ii) Seventy-five percent of the hours of the required course work must be primarily psychological in content. The thesis and practicum are excluded from what is considered course work. The board may require the applicant to provide such material as it deems necessary to demonstrate the psychological content of a course. To be deemed psychological in content, a course must satisfy at least 1 of the following requirements:

(A) Course work: The subject of the material taught is psychological.

(B) Psychology department: The course is taught in a psychology department.

(b) Training: The applicant shall have completed a practicum that satisfies all the following requirements:

(i) The practicum must be an integrated part of the master's degree program in any setting approved by the degree granting program. A post-degree practicum may be approved by the board if the practicum is through an accredited institution that satisfies the standards adopted in R 338.2529(2) and was completed for academic graduate credit. A request to the board for approval of a post-degree practicum must include, at a minimum, the following information:

(A) The name and address of the accredited institution offering the proposed practicum.

(B) Why a practicum is being pursued post-degree instead of as an integrated part of the master's degree program.

- (C) The responsibilities the practicum will require.
- (D) When the practicum will take place and the hourly time commitment.
- (E) How the practicum will be supervised and by whom.
- (F) The demographic makeup of the geographic area where the practicum will take place.
- (G) Whether others have utilized the practicum provider.
- (ii) The practicum must require not less than 500 clock hours of psychological work.
- (iii) The applicant shall be supervised by a psychologist who is licensed in this state, eligible for licensure in this state, or licensed or certified at the independent practice level in the state where the practicum takes place.
- (iv) The applicant must meet in-person or via 2-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and the supervisee for a minimum of 2 hours a week during the practicum.
- (c) Experience: The applicant shall have acquired 1 year of post-master's degree experience in the practice of psychology that satisfies the requirements of R 338.2569(4).
- (d) Examination: The applicant shall have passed the examination approved under R 338.2563.
- (2) An applicant satisfies the requirements of subrule (1) of this rule if certified as a psychological examiner or eligible for certification as a psychological examiner under former 1959 PA 257 on or before September 30, 1978.
- (3) An applicant who satisfies the requirements of R 338.2567 satisfies the requirements of subrule (1)(a) and (b) of this rule.

R 338.2563 Examination; limited licensed psychologist; approval and adoption; passing scores.

Rule 63. An applicant for a limited license under section 18223(2) of the code, MCL 333.18223, shall pass the approved and adopted EPPP (Part 1-Knowledge) developed by the ASPPB. The passing score for the examination is the score recommended by the ASPPB for supervised practice. The EPPP (Part 2-Skills) is optional, and a passing score is not required.

R 338.2565 Limited licensed psychologist examination; eligibility.

Rule 65. Except as provided in R 338.2567, to establish eligibility for the examination required under R 338.2563, an applicant for a limited license under section 18223(2) of the code, MCL 333.18223, shall provide the required fee and a completed application on a form provided by the department. In addition, the applicant shall satisfy either of the following requirements:

- (a) Have documentation provided directly to the department from an educational institution verifying the applicant satisfies the education and training requirements for a limited license specified in R 338.2561(1)(a) and (b).
- (b) Provide acceptable documentation to the department that verifies the applicant satisfies the requirements of R 338.2561(2).

R 338.2567 Foreign graduate of non-accredited postsecondary institution; limited licensed psychologist examination; eligibility.

Rule 67. To establish eligibility for the examination required under R 338.2563, an applicant who graduated from a foreign, non-accredited postsecondary institution shall satisfy both of the following requirements:

(a) Have documentation provided directly to the department from an educational institution verifying the applicant's possession of a master's degree that is substantially equivalent to the requirements in R 338.2561(1)(a) and (b). In addition, the applicant's master's degree must be from an educational institution that is substantially equivalent to an accredited educational institution that satisfies the standards in R 338.2529(2). Proof of satisfying these requirements must include an evaluation of the applicant's non-accredited education by a credential evaluation agency that is a member of the NACES.

(b) Comply with all other requirements of the code.

R 338.2569 Application for temporary limited license for post-master's degree experience; requirements; supervision.

Rule 69. (1) A temporary limited license must be granted to either of the following applicants:

(a) An individual described in section 18223(2) of the code, MCL 333.18223, for the purpose of obtaining the 1 year of postgraduate experience described in that section and R 338.2561(1)(c).

(b) An individual who is enrolled in a doctoral degree program that satisfies the requirements of section 18223(1) of the code, MCL 333.18223, which includes both of the following requirements:

(i) The program is offered in a regionally accredited college, university, or institution that satisfies the standards in R 338.2529(2).

(ii) The program is a designated or accredited educational program that satisfies the standards in R 338.2541(1)(a), (b), (c), or (d).

(2) An applicant for a temporary limited license, in addition to satisfying the requirements of the code, shall satisfy both of the following requirements:

(a) Provide the required fee and a completed application on a form provided by the department.

(b) Have documentation provided directly to the department from an educational institution verifying the applicant satisfies the following requirements, as applicable:

(i) If applying under subrule (1)(a) of this rule, verification that the applicant's educational program satisfies the requirements in R 338.2561(1)(a) and (b) or R 338.2567.

(ii) If applying under subrule (1)(b) of this rule, verification that the applicant's educational program satisfies the requirements in R 338.2529(2) and R 338.2541(1)(a), (b), (c), or (d).

(3) An applicant who is granted a temporary limited license to complete the post-master's degree experience may take the examination approved under R 338.2563.

(4) The post-master's degree experience must satisfy all the following requirements:

(a) The experience must consist of not less than 2,000 clock hours completed under the supervision of a licensed psychologist.

(b) The supervisee shall meet individually and in-person or via 2-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and the supervisee weekly for a minimum of 4 hours a month, during which all active work functions and records of the supervisee are reviewed.

(c) The supervisee shall function as a psychologist using generally accepted applications of psychological knowledge and techniques acquired during the supervisee's education and training.

(d) The experience must be acquired in an organized health care setting, as defined in R 338.2521(1)(e).

(e) In cases of extreme hardship, a supervisee may request an alternative to the supervision arrangement specified in this subrule. The alternative supervision arrangement must not be implemented before the board has approved it. In deciding whether to approve the proposed alternative supervision arrangement, the board shall consider the nature of the extreme hardship and the reasonableness of the proposed alternative supervision agreement. A request to the board for approval of an alternative to the supervision arrangement must include, at a minimum, the following information:

- (i) The amount of clock hours currently completed.
- (ii) The amount of clock hours left to complete.
- (iii) Whether a hardship request was made and, if so, the decision on the previous request.
- (iv) The cause for the hardship.
- (v) Measures taken to remedy the hardship.
- (vi) Whether the hardship still exists.
- (vii) The names and addresses of all fully licensed psychologists the licensee contacted or attempted to contact, including number of times, or attempts, or both.
- (viii) The responses received from the fully licensed psychologists contacted.
- (ix) The qualifications and experience of the proposed alternative supervisor.

R 338.2571 Supervision requirements; reporting of supervision.

Rule 71. An individual who is granted a limited license under section 18223(2) of the code, MCL 333.18223, and is required to be supervised by a licensed psychologist shall satisfy all the following requirements:

(a) A licensee who has less than 10 years of experience as a limited licensed psychologist, excluding experience as a temporary limited licensed psychologist, shall meet individually and in-person or via 2-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and the supervisee for a minimum of 2 hours a month.

(b) A licensee who has 10 or more years of experience as a limited licensed psychologist, excluding experience as a temporary limited licensed psychologist, shall meet individually and in-person or via 2-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and the supervisee for a minimum of 1 hour a month.

(c) A licensee who seeks a variance from the supervision requirement described in subrule (a) or subrule (b) of this rule, as provided under section 18223(2) of the code,

MCL 333.18223, shall provide a request for a variance to the board for consideration. Reasons for a possible variance include, but are not limited to, issues regarding physical disability, extended absence from practice, or geographical hardships. A variance must not be implemented without the written permission of the board. A request to the board for approval of an alternative to the supervision arrangement must include, at a minimum, the following information:

- (i) The details of the variance, and the reason the variance is being requested.
- (ii) The underlying cause of the need for a variance.
- (iii) Whether a previous variance request was made and, if so, the previous decision.
- (iv) The demographic makeup of the surrounding geographic area.
- (v) The number of fully licensed psychologists within a 50-mile radius from home and work.
- (vi) The names and addresses of all fully licensed psychologists the licensee contacted or attempted to contact, including number of times, or attempts, or both.
- (vii) The responses received from the fully licensed psychologists contacted.

R 338.2573 Relicensure; limited licensed psychologist; requirements.

Rule 73. (1) An applicant whose limited license has lapsed for less than 3 years preceding the date of application for relicensure may be relicensed under section 16201(3) of the code, MCL 333.16201, if the applicant satisfies all the following requirements:

- (a) Provides the required fee and a completed application on a form provided by the department.
- (b) Establishes good moral character as defined under 1974 PA 381, MCL 338.41 to MCL 338.47.
- (c) Provides proof to the department of accumulating not less than 30 hours of continuing education that satisfies the requirements of R 338.2581 and R 338.2583 during the 2 years immediately preceding relicensure.

(2) An applicant whose limited license has lapsed for 3 years or more preceding the date of application for relicensure may be relicensed under section 16201(4) of the code, MCL 333.16201, if the applicant satisfies all the following requirements:

- (a) Provides the required fee and a completed application on a form provided by the department.
- (b) Establishes good moral character as defined under 1974 PA 381, MCL 338.41 to 338.47.
- (c) Provides fingerprints as required under section 16174(3) of the code, MCL 333.16174.
- (d) Satisfies either of the following requirements:
 - (i) Passes the examination approved under R 338.2563.
 - (ii) Presents proof to the department of licensure as a psychologist in another state at any time during the 3-year period immediately preceding the application for relicensure.
- (3) An applicant who is or has been licensed, registered, or certified in a health profession or specialty by any other state, the United States military, the federal government, or another country shall disclose that fact on the application form. The applicant shall satisfy the requirements of section 16174(2) of the code, MCL 333.16174,

which includes verification from the issuing entity showing that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. If licensure is granted and it is determined that sanctions have been imposed, the disciplinary subcommittee may impose appropriate sanctions under section 16174(5) of the code, MCL 333.16174.

PART 4. CONTINUING EDUCATION

R 338.2581 License renewals; psychologist; limited licensed psychologist; requirements; applicability.

Rule 81. (1) This part applies to applications for renewal of a psychologist license and a psychologist limited license under sections 16201 and 18233(1) of the code, MCL 333.16201 and MCL 333.18233, that are filed for the renewal cycle beginning 1 year or more after September 15, 2015.

(2) An applicant for license renewal who has been licensed for the 2-year period immediately preceding the application date for renewal shall accumulate not less than 30 hours of continuing education in activities approved under these rules during the 2 years immediately preceding the application for renewal.

(3) Submission of an application for renewal constitutes the applicant's certification of compliance with the requirements of this rule. The licensee shall retain documentation of satisfying the requirements of this rule for a period of 4 years from the date of applying for license renewal. Failure to satisfy this rule is a violation of section 16221(h) of the code, MCL 333.16221.

(4) The requirements of this rule do not apply to a licensee during the initial licensure cycle.

R 338.2583 Acceptable continuing education; requirements; limitations.

Rule 83. (1) The 30 hours of continuing education required under R 338.2581(2) for the renewal of a psychologist license and a psychologist limited license must satisfy the following requirements, as applicable:

(a) No more than 12 hours of continuing education may be earned during one 24-hour period.

(b) There is no limitation to the number of continuing education credit hours that may be earned online.

(c) Credit for a continuing education program or activity that is identical or substantially identical to a program or activity for which the licensee has already earned credit during that renewal period must not be granted.

(d) Under section 18233(2) of the code, MCL 333.18233, at least 2 hours of continuing education must be earned in the area of pain and symptom management. Continuing education hours in pain and symptom management may include, but are not limited to, courses in behavior management, psychology of pain, pharmacology, behavior modification, stress management, clinical applications, and drug interventions as they relate to professional practice.

- (e) At least 3 hours of continuing education must be earned in the area of ethics.
 (2) Any of the following activities are considered acceptable continuing education:

ACCEPTABLE CONTINUING EDUCATION ACTIVITIES

Activity Code	Activity and Proof Required	Number of continuing education hours granted/permitted for activity
(a)	<p>Attendance at or participation in a continuing education program or activity related to the practice of psychology, or any non-clinical subject relevant to psychological practice, education, administration, management, or science, which includes, but is not limited to: live, in-person programs; interactive or monitored teleconference, audio-conference, or web-based programs; online programs; and journal articles or other self-study programs approved or offered by any of the following organizations:</p> <ul style="list-style-type: none"> • A statewide bar association. • A statewide psychological association affiliated with the American Psychological Association. • The American Association of Group Psychotherapy. • The American Association of Marriage and Family Therapists. • The American Association of Pastoral Counselors. • The American Association of Psychotherapy. • The American Association of Sex Educators, Counselors, and Therapists. • The American Bar Association. • The American Board of Professional Neuropsychology. • The American Board of Professional Psychologists. • The American Counseling Association. • The American Medical Association. • The American Mental Health Counselor Association. • The American Nurses Association. 	<p>The number of continuing education hours for a specific program or activity are the number of hours approved by the sponsor or the approving organization for the specific program or activity. A maximum of 30 hours of continuing education may be earned for this activity in each renewal period.</p>

- The American Psychiatric Association.
- The American Psychological Association.
- The American Psychotherapy Association.
- The American Society of Addiction Medicine.
- Another state or provincial board of psychology.
- The Association for Psychological science.
- The Association of State and Provincial Psychology Boards.
- The Canadian Psychological Association.
- The Michigan Certification Board for Addiction Professionals.
- The Michigan Psychoanalytic Institute.
- The Michigan Psychological Association.
- The Michigan Society for Psychoanalytic Psychology.
- The National Association of School Psychologists.
- The National Association of Social Workers.
- The National Board of Certified Counselors.
- The National Register of Health Service Providers in Psychology.
- Nationally or regionally accredited academic institutions.
- Nationally or regionally accredited hospitals or mental health treatment centers.
- State, provincial, and territorial psychological associations.

If audited, the licensee shall provide a program description and a copy of a letter or certificate of completion showing the licensee's name, number of continuing education hours earned, sponsor name or the

	name of the organization that approved the program or activity for continuing education credit, and the date on which the program was held, or activity completed.	
(b)	<p>Passing a postgraduate academic course related to the practice of psychology offered in a regionally accredited educational program.</p> <p>If audited, the licensee shall provide an official transcript documenting successful completion of the course.</p>	Five hours of continuing education are granted for each academic credit hour passed. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.
(c)	<p>Initial presentation of a continuing education program related to the practice of psychology provided to a state, regional, national, or international psychological organization.</p> <p>To receive credit, the presentation must not be a part of the licensee's regular job description and must be approved or offered for continuing education credit by any of the organizations listed under activity code (a) of this subrule.</p> <p>If audited, the licensee shall provide a program description, a copy of the presentation notice or advertisement showing the date of the presentation, the licensee's name listed as a presenter, and the name of the organization that approved or offered the presentation for continuing education credit.</p>	Two hours of continuing education are granted for each 50 to 60 minutes of presentation. No additional credit is granted for preparation of a presentation. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.
(d)	<p>Initial presentation of a scientific exhibit, poster, scientific paper, or clinical demonstration to a psychological organization.</p> <p>To receive credit, the presentation shall not be part of the licensee's regular job description or performed in the normal course of the licensee's employment.</p> <p>If audited, the licensee shall provide a copy of the document presented with proof of presentation or a letter from the program sponsor verifying the length and date of the presentation.</p>	Two hours of continuing education are granted for each 50 to 60 minutes of presentation. No additional credit is granted for preparation of the presentation. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.

(e)	<p>Initial publication of an article related to the practice of psychology in a peer-reviewed journal.</p> <p>If audited, the licensee shall provide a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>Five hours of continuing education are granted for serving as the primary author. Two hours of continuing education are granted for serving as the secondary author. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>
(f)	<p>Initial publication of an article related to the practice of psychology in a non-peer reviewed journal, newsletter, or magazine.</p> <p>If audited, the licensee shall provide a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>One hour of continuing education is granted for each article. A maximum of 3 hours of continuing education may be earned for this activity in each renewal period.</p>
(g)	<p>Initial publication of a chapter related to the practice of psychology in either of the following textbooks:</p> <ul style="list-style-type: none"> • A professional or health care textbook. • A peer-reviewed textbook. <p>If audited, the licensee shall provide a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>Five hours of continuing education are granted for serving as the primary author. Two hours of continuing education are granted for serving as the secondary author. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>
(h)	<p>Initial publication of a book related to the practice of psychology.</p> <p>If audited, the licensee shall provide proof of publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>A maximum of 20 hours of continuing education may be earned for this activity in each renewal period for all non-self-published books. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period for all self-published books.</p>
(i)	<p>Identifying, researching, and resolving an event or issue related to clinical or professional practice.</p> <p>If audited, the licensee shall provide a summary of activities, including hours spent,</p>	<p>One hour of continuing education is granted for each 50 to 60 minutes spent identifying, researching, and resolving the issue or event. A maximum of 5 hours of</p>

	<p>references if relevant, and a description of event or issue involved in identifying, researching, and resolving the event or issue.</p>	<p>continuing education may be earned for this activity in each renewal period.</p>
(j)	<p>Participating on a state or national committee, board, council, or association related to the field of psychology. A committee, board, council, or association is considered acceptable by the board if it enhances the participant's knowledge and understanding of the field of psychology.</p> <p>If audited, the licensee shall provide documentation verifying the licensee's participation in at least 50% of the regularly scheduled meetings of the committee, board, council, or association.</p>	<p>Ten hours of continuing education are granted for each committee, board, council, or association. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>
(k)	<p>Participating as a student in a postdoctoral clinical training program related to the practice of psychology provided through an accredited educational program for psychologists that satisfies the standards adopted under R 338.2529(2).</p> <p>If audited, the licensee shall provide a letter from the program director verifying the licensee participated in the program.</p>	<p>Ten hours of continuing education are granted for participating in the program. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
(l)	<p>Participating as a surveyor in the accreditation, certification, or inspection of an educational, clinical, or service delivery program for psychologists with any of the following organizations:</p> <ul style="list-style-type: none"> • The Commission on Accreditation (COA). • The Joint Commission. • The Commission on Accreditation of Rehabilitation Facilities (CARF) International. • The American Psychological Association. • The Psychological Clinical Science Accreditation System (PCSAS). <p>If audited, the licensee shall provide a letter from the accreditation, certification, or inspection program verifying the licensee's</p>	<p>Ten hours of continuing education are granted for participating as a surveyor. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>

	participation and the location of the inspections or examinations.	
(m)	<p>Participating on any of the following committees:</p> <ul style="list-style-type: none"> • A peer review committee dealing with quality patient care as it relates to the practice of psychology. • A committee dealing with utilization review as it relates to the practice of psychology. • A health care organization committee dealing with patient care issues related to the practice of psychology. <p>If audited, the licensee shall provide a letter from an organization official verifying the licensee's participation in at least 50% of the regularly scheduled meetings of the committee.</p>	Ten hours of continuing education are granted for participating on a committee. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.
(n)	<p>Serving as an instructor for the first time for any of the following programs:</p> <ul style="list-style-type: none"> • Students, staff, or other licensees at a postdoctoral clinical training program related to the practice of psychology provided at an accredited educational program for psychologists that satisfies the standards adopted under R 338.2529(2). • Students, interns, residents, or staff in an accredited educational or training program in the area of psychology that satisfies the standards adopted under R 338.2529(2). <p>If audited, the licensee shall provide a letter from the program director verifying the licensee's role, length of the lecture or lectures, and the date on which the lecture or lectures was held.</p>	Two hours of continuing education are granted for each 50-to-60-minute lecture per subject. Additional credit for preparation of the lecture may not be granted. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.
(o)	<p>Providing clinical supervision for master's, doctoral, or postdoctoral level students.</p> <p>To receive credit, this activity must not be part of the licensee's regular job description.</p>	One hour of continuing education is granted for each 50 to 60 minutes of supervision provided. A maximum of 10 hours of continuing education may be

	<p>If audited, the licensee shall provide a letter from an authorized official at the agency employing the licensee verifying the licensee's role and the number of supervision hours the licensee provided.</p>	<p>earned for this activity in each renewal period.</p>
(p)	<p>Participating in peer supervision or consultation with professional colleagues.</p> <p>If audited, the licensee shall provide an affidavit from the colleague that took part in the peer supervision or consultation. The affidavit must attest to the licensee's role and the number of hours the licensee spent participating in these activities.</p>	<p>One hour of continuing education is granted for each 50 to 60 minutes of participation. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
(q)	<p>Participating in case conferences, including hospital grand rounds, multidisciplinary conferences, for training purposes.</p> <p>If audited, the licensee shall provide a letter from the administrative or clinical supervisor verifying the types of conferences and the number of hours the licensee spent participating in the conferences.</p>	<p>One hour of continuing education is granted for each 50 to 60 minutes of participation. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.</p>
(r)	<p>Providing individual supervision for a limited licensed psychologist beyond the hours of supervision required under R 338.2571(a) or (b). Supervision provided as part of a disciplinary sanction may be included under this activity.</p> <p>If audited, the licensee shall provide an affidavit from the limited licensed psychologist who received the supervision. The affidavit must attest to the licensee's role as a supervisor and the number of hours the licensee spent providing supervision to the limited licensed psychologist.</p>	<p>One hour of continuing education is granted for each 50 to 60 minutes of supervision provided beyond the hours of supervision required per month. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
(s)	<p>Receiving individual supervision from a licensed psychologist beyond the hours of supervision required under R 338.2571(a) or (b). Supervision received as part of a disciplinary sanction may not be included under this activity.</p> <p>If audited, the licensee shall provide an affidavit from the licensed psychologist who</p>	<p>One hour of continuing education is granted for each 50 to 60 minutes of supervision received beyond the hours of supervision required per month. A maximum of 10 hours of continuing education may be</p>

	provided the supervision. The affidavit must attest to the licensee's role as a supervisee and the number of hours the licensee spent receiving supervision from the licensed psychologist.	earned for this activity in each renewal period.
(t)	<p>Participation in a panel discussion relevant to the practice of psychology in an approved continuing education program or an organized health care setting as defined in R 338.2521(1)(e).</p> <p>If audited, the licensee shall provide documentation from the organizer of the panel discussion verifying the topic of the panel discussion and the number of hours the licensee spent participating in the discussion.</p>	One hour of continuing education is granted for each 50 to 60 minutes spent participating in the panel discussion. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.
(u)	<p>Obtaining initial certification in a specialty area by 1 of the following organizations:</p> <ul style="list-style-type: none"> • The American Board of Professional Psychology. • The Michigan Certification Board for Addiction Professionals. <p>If audited, the licensee shall provide proof of certification.</p>	Twenty hours of continuing education are granted for obtaining initial certification. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.
(v)	<p>Participation in the development of a national examination for psychologists.</p> <p>If audited, the licensee shall provide documentation from the sponsor of the examination verifying the licensee's role and participation in the development of the examination.</p>	Five hours of continuing education are granted for participation. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.

R 338.2585 Continuing education providers; standards for approval.

Rule 85. (1) A continuing education provider that is not pre-approved under R 338.2583 may be approved by the board. To be approved by the board, the provider must complete an application provided by the department, file the application with the department for review no later than 90 days before the program date, and satisfy subrule (2) of this rule. The application and supporting documentation must include all the following information:

(a) A program schedule, including date of the program, topics, the name of the presenter or presenters, and break times.

(b) An explanation of how the program is being designed to further educate psychologists, including a short narrative describing the program content and the criteria for the selection of the content.

(c) Copies of instructional objectives that have been developed.

(d) Copies of all promotional and advertising materials for the program.

(e) The name, title, and address of the program director and a description of qualifications to direct the program.

(f) A description of how the amount of continuing education credit to be awarded for this program was determined.

(g) A description of how participants will be notified that continuing education credit has been earned.

(h) A copy of the curriculum vitae for each presenter.

(i) A description of the delivery method or methods to be used during the presentation.

(j) A copy of the assessment instrument, if any, that will be used for participant evaluation.

(k) A description of how the assessment, if any, will be administered, corrected, and returned to participants.

(l) A description of how attendance will be monitored.

(2) A program provider or sponsor approved under subrule (1) of this rule shall issue certificates or letters of attendance that include all the following information:

(a) The name of the sponsor.

(b) The name of the program, including the name of the presenter or presenters.

(c) The name of the attendee.

(d) The date of the program.

(e) The Michigan approval number, if assigned by the department.

(f) The signature of the person responsible for attendance monitoring and title.

(g) The number of hours attended, and the amount of continuing education credits earned.

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