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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

## MICHIGAN BOARD OF OCCUPATIONAL THERAPISTS

FEBRUARY 13, 2018 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Occupational Therapists met on February 13, 2018, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

#### CALL TO ORDER

Kelli King, Chairperson, called the meeting to order at 10:12 a.m.

#### ROLL CALL

**Members Present:** Kelli King, OTRL, Chairperson  
Kimberly Pace, OTRL, Vice Chairperson  
Lynn Kaiser, OTR ,  
Valerie Palmer, Public Member  
Janet Santos, OTRL

**Members Absent:** None

**Staff Present:** Andria Ditschman, Analyst, Boards and Committees Section  
Wendy Helmick, Analyst, Compliance Section  
LeAnn Payne, Board Support, Boards and Committees Section  
Stephanie Wysack, Board Support, Boards and Committees Section

#### APPROVAL OF AGENDA

MOTION by Pace, seconded by Kaiser, to approve the agenda, with the removal of the *HPRC Reappointment from New Business*.

A voice vote followed.

MOTION PREVAILED

#### APPROVAL OF MINUTES

MOTION by Palmer, seconded by Kaiser, to approve the August 8, 2017 meeting minutes as presented.

A voice vote followed.

MOTION PREVAILED

## **REGULATORY CONSIDERATIONS**

### **Jimmy D. Colley, OT – Petition for Reinstatement**

MOTION by Santos, seconded by Kaiser, to discuss.

A voice vote followed.

Discussion was held.

MOTION by Kaiser, seconded by Palmer, to grant the Petition for Reinstatement. The Respondent will be placed on probation for one year and must comply with the Public Health Code.

A roll call vote followed:   Yeas: Kaiser, Palmer, Santos, Pace, King  
  Nays: None

MOTION PREVAILED

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Elections**

Ditschman ran the election for Chairperson.

MOTION by Palmer, seconded by Pace, to re-elect King as Chairperson.

A roll call vote followed:   Yeas: Kaiser, Palmer, Santos, Pace, King  
  Nays: None

MOTION PREVAILED

MOTION by Palmer, seconded by Santos, to re-elect Pace as Vice Chairperson.

A roll call vote followed:   Yeas: Kaiser, Palmer, Santos, Pace, King  
  Nays: None

MOTION PREVAILED

## **Committee Assignments**

King appointed the following Committee assignments:

DSC: Kaiser, Pace, Palmer (Chair), Santos

Rules: Pace, Santos

Allegations: King, Kaiser

## **Rules Discussion**

Ditschman requested the Board vote to open the rules as there are several issues that need to be addressed. Ditschman requested that the Board email her any concerns regarding the rules. Ditschman indicated that the rules committee will meet in April.

MOTION by Pace, seconded by Kaiser, to open the rules.

A voice vote followed.

## **Chair Report**

King requested that a Resolution of Appreciation be sent out to members who have left the Board.

## **Department Update**

Ditschman introduced Stephanie Wysack as new to the Boards and Committees Section.

Pace inquired if the Frequently Asked Questions (FAQ's) on the Department's website could include a beginning date that is acceptable for the completion of the training for Human Trafficking. As Continuing Education is new to occupational therapists, Pace asked if the FAQ's could include the actual time period (beginning and ending dates) that a licensee must complete their continuing education for renewal. The Board asked Ditschman to inquire on adding this information.

Pace brought up HB5538 and mandatory reporting. She would like to know how this affects occupational therapists as they are not included in the list of professions in the bill. Ditschman explained that the Michigan Department of Health & Human Services' (MDHHS) webpage has information regarding mandatory reporting for health care workers.

## **PUBLIC COMMENT**

Mary Adelman indicated that she is having a problem finding supervision as part of her relicensure requirements.

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held May 8, 2018 at 10:00 a.m. in the Ottawa Building, 611 W. Ottawa Street, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

## **ADJOURNMENT**

MOTION by Palmer, seconded by Santos, to adjourn the meeting at 10:44 a.m.

MOTION PREVAILED

Minutes approved on           May 8, 2018          

Prepared by:  
Stephanie Wysack, Board Support

February 15, 2018